



COMMUNITY ACTION

OF LARAMIE
COUNTY

May 1, 2025, at 5:30 pm
1700 Westland Road, Cheyenne, WY 82001

Call To Order: 1732

❖ **Community Action of Laramie County Mission Statement:**

Community Action of Laramie County is a leader dedicated to reducing poverty by empowering people to achieve self-sufficiency through promoting access to healthcare, education, and advocacy with a network of community partnerships.

❖ **Roll Call**

➤ Tim Ernst called roll

Board Members' Present:

Ms. Ellie Gardner
Mr. Isaac Lloyd
Ms. Olivia Samson
Ms. MacKenzie Howard **(RA)**
Ms. Lois Prickett
Mr. Sean Michaels
Ms. Andrea Williams
Ms. Liz Vigil
Ms. Wanda Maloney
Ms. Rebecca Ogletree
Mr. Bob Moen **(E)**
Ms. Sarah Vali
Mr. Malcolm Ervin **(RA)**

Staff Present:

Timothy Ernst, Chief Executive Officer
Eric Walsh, Social Services Program Director
Sara Vigil, Crossroads Healthcare Program Director
Kris Montez, Director of Human Resources/Fiscal
Debbie Herndon
Taylor Ferguson
Trisha Sims

RA = Remote Attendance

E = Excused Absence

UE = Unexcused Absence

❖ **Introductions:**

- Andrea Williams – welcomed to Board.

❖ **Positive News**

- Wyoming in Home Services, a client has received more personal care, and was able to help with wound care that may not have been possible before. Due to the needs of our clients, we are going to assist homemakers getting their CNA so they can all assist in this care.
- Ms. Taylor Ferguson, Project Hope Case Manager, received her 3-year pin.
- Mr. Eric Walsh, Social Services Program Director – received his honorable mention for 7 years.

❖ **Crossroads Healthcare for the Homeless Board Agenda**

- **Start:** 1748 Mr. Isaac Lloyd made a motion to enter the Crossroads Healthcare Board. Ms. Lois Prickett seconded the motion. It carried without dissent.
- **UDS Reports – VOTE** – Ms. Lois Prickett made a motion to approve the January through May UDS reports as presented. Mr. Sean Michaels seconded the motion. It carried without dissent.
- **Clinic Billing Updates:** Ms. Sara Vigil noted that we have started to receive checks this week that were billed out. It was clarified to Medicaid/Medicare that our organization is Community Action of Laramie County, Inc. for all things legal and Crossroads is a program of.
- **HRSA Site Visit:** A discussion was held around the upcoming HRSA site visit May 6th through May 8th. The Boards portion of the site visit will be May 7th at noon. Please let Ellie and Tim know as soon as possible if you will be attending. We were also notified that Community Action of Laramie County received the HRSA grant for 2026.
- **End:** 1803 Mr. Isaac Lloyd made a motion to end the Crossroads Healthcare Board agenda. Ms. Lois Prickett seconded. It carried without dissent.

❖ **CSBG Tripartite Board Agenda**

- **Start** 1804 Mr. Sean Michaels made a motion to enter the CSBG Tripartite Board agenda. Mr. Isaac Lloyd seconded the motion. It carried without dissent.
- **CSBG Monthly Report – VOTE** – Ms. Olivia Samson made a motion to approve the January CSBG Monthly Report and the Quarterly report as presented. Ms. Sean Michaels seconded the motion. It carried without dissent.
- **End:** 1805 Mr. Sean Michaels made a motion to end the CSBG Tripartite Board agenda. Ms. Rebecca Ogletree seconded the motion. It carried without dissent

❖ **General Board Agenda**

- **Start:** 1805 Ms. Lois Prickett made a motion to enter the General Board agenda. Mr. Sean Michaels seconded the motion. It carried without dissent.
- **Consent Agenda – VOTE** – Mr. Sean Michaels made a motion to approve the consent agenda. Ms. Rebecca Ogletree seconded the motion. It carried without dissent.

❖ **Fiscal Reporting**

- Mr. Ervin thanked the Finance Team for the updated and clearer income statement. The team is still getting all the information more structured,
- Ms. Olivia Samson and Mr. Mikey Stout will be meeting one on one to make sure we are receiving all of the information that we need.

❖ **Strategic Planning Updates –**

- All of the committees have met or have their first meetings scheduled. Please have your worksheet filled out and ready to share at our July Board Meeting.

❖ **Correspondence - None**

❖ **Old Business – None**

❖ **New Business –**

- Ms. Ellie Gardner briefly went over the Presentations from the Wyoming Nonprofit Network and from Boardable. We discussed the difference between being our duties as Governing Board Members vs. what would go to the Management Team. We also discussed fundraising and the multiple ways you can help fundraise for the organization.

❖ **Committee Reports**

- **Executive** – Tim will be taking vacation May 27th through June 10th. – We approved an MOU with the Cheyenne Animal Shelter to help families in need if they are hospitalized and need help caring for their pets. Also, for partnership and the Cheyenne Farmers Market with safe animal etiquette.
- **Finance** – Committee is going to start meeting twice a month. We will also be looking at insurance benefits.
- **Social Services** – Received \$5000 for Children's Eyeglasses through Kiwana's. Veteran's Housing – have two solid applicants coming in for a second interview for the open position. We need to fill the two Board vacancies in Platte County for the Low Income Sector and Private Sector.
- **Crossroads** – HRSA site visit May 6th through May 8th.
- **Fundraising** – Gala was a success; we grossed over \$17,000. We are finalizing the net proceeds but will share with the Board as soon as we have those numbers, Ellie

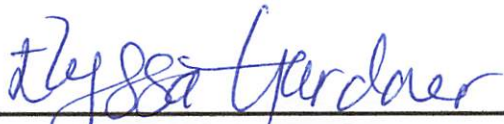
passed around the Farmer's Market Sign Volunteer Sheet. Also, we were reminded that we still need sponsors for the Cheyenne Farmer's Market. The Committee will also start planning for our WyoGives event that we will hold on July 16th.

❖ **Executive Session:** None

❖ **For the Good of the Order** – None

❖ **Adjournment of Meeting**

- *Mr. Isaac Lloyd made a motion to end the CALC Board Meeting for May 2025. Ms. Olivia Samson seconded. It carried without dissent. The May Board Meeting ended at 1933.*



Board Chair: Elyssa Gardner



Asst. Secretary to the Board: Traci Kyser