July 10, 2025, at 5:30 pm
1700 Westland Road, Cheyenne, WY 82001

Call To Order: 1736

I. Community Action of Laramie County Mission Statement: Community Action of Laramie County is a leader dedicated to reducing poverty by empowering people to achieve self-sufficiency through promoting access to healthcare, education, and advocacy with a network of community partnerships.

II. Roll Call
   a. Traci Kyser called roll

Board Members' Present:	**Staff Present:**
Ms. Ellie Gardner	Timothy Ernst, Chief Executive Officer
Mr. Isaac Lloyd	Eric Walsh, Social Services Program Director
Ms. Olivia Samson	Sara Vigil, Crossroads Healthcare Program Director
Ms. MacKenzie Howard	Kris Montez, Director of Human Resources/Fiscal
Ms. Lois Prickett	Traci Kyser, Director of Fundraising/Exec Asst.
Mr. Sean Michaels	Mikey Stout, Chief Financial Officer
Ms. Andrea Williams	**Guests**: Taylor F, Trisha S, Carol H
Ms. Liz Vigil	
Ms. Wanda Maloney	
Ms. Rebecca Ogletree	
Mr. Bob Moen	RA = Remote Attendance
Ms. Sarah Vali **(RA)**	E = Excused Absence
Mr. Malcolm Ervin	UE = Unexcused Absence

I. Introductions:
   a. Taylor, Carol and Trisha

II. Positive News
   a. Housing: Taylor presented a good news story about a young man who was suicidal daily, and through the efforts of Project Hope, they were able to track down his brother and arrange for this young man to move to be near family. He has since improved personal care, is no longer suicidal, is thriving and purchased new clothes
   b. Veteran Services is also doing well with Mark stepping right into the role
   c. Recognition: Trish received her 10 year pin, and Carol received her 3 year pin.

III. Crossroads Healthcare for the Homeless Board Agenda
   ***Start**: 1750 Mr. Sean Michaels made a motion to enter CHC agenda. Mr. Isaac Lloyd seconded. The motion carried without dissent.*
   a. No items to address.
   b. It was noted that HHS issued new guidance banning all illegal immigrants from accessing Federally funded sources or services.
   ***End**: 1751 Ms. Liz Vigil made a motion to end the CHC agenda. Mr. Bob Moen seconded. The motion carried without dissent.*

IV. CSBG Tripartite Board Agenda
   ***Start** 1751 Ms. Lois Prickett made a motion to enter the CSBG Tripartite agenda. Mr. Sean Michaels seconded. The motion carried without dissent.*
   a. CSBG Monthly Report – VOTE – *Item was tabled until August*
   b. Temporary designation of Teton County was given to Park county.
   c. Permanent designation of Platte County was given to CALC and will focus on health insurance navigation and food assistance
   d. Continued Temporary designation of Sublette and Lincoln counties – our case manager is excelling at outreach and the onsite in August could make it a permanent designation.
   ***End**: 1806 - Mr. Isaac Lloyd made a motion to end the CSBG Tripartite agenda. Mr. Bob Moen seconded. The motion carried without dissent.*

V. General Board Agenda
   ***Start**: 1806 Ms. Lois Prickett made a motion to enter the General Board agenda. Ms. Rebecca Ogletree seconded. The motion carried without dissent.*
   a. Ratification of June Board Minutes: Tabled until August.
   b. Mr. Isaac Lloyd First Term - VOTE: *Ms. Olivia Samson made a motion to vote Mr. Lloyd's first term. Ms. Rebecca Ogletree seconded. The motion carried without dissent.*

c. Ms. Olivia Samson Second Term – VOTE – *Mr. Isaac Lloyd made a motion to vote Ms. Samson's second term. Ms. Rebecca Ogletree seconded the motion. It carried without dissent.*
d. Executive Elections – Vote:
    i. *Chair: Mr. Malcolm Ervin nominated Ms. Ellie Gardner. No alternates or dissent.*
    ii. *Vice Chair: Ms. Olivia Samson nominated Mr. Isaac Lloyd. No alternates or dissent.*
    iii. *Treasurer: Ms. MacKenzie Howard nominated Ms. Olivia Samson. No alternates or dissent.*
    iv. *Secretary: Ms. Oliva Samson nominated Ms. Mackenzie Howard. No alternates or dissent.*
e. Renew COI, Confidentiality and Acknowledgement of 24th amended by-laws
    i. All board members signed and returned updated acknowledgements.

VI. Fiscal Reporting
   a. May 2025 Financial Statements – VOTE: *Ms. Rebecca Ogletree made a motion to approve the May financial statements. Mr. Isaac Lloyd seconded. The motion carried without dissent.*
   b. Organizational Budget – VOTE: *Mr. Bob Moen made a motion to approve the organizational budget. Mr. Sean Michaels seconded. Mr. Malcolm Ervin presented several questions, along with Ms. Oliva Samson and other members. It was decided that this will move to Executive Session.*

VII. Strategic Planning Updates – None

VIII. Correspondence
   a. HRSA Payment Update – payments on hold

IX. Old Business
   a. CSBG Onsite August 25, 2025
   b. WyHS onsite September 2, 2025

X. New Business
   a. Insurance increase 2026 – moved to Executive Session for discussion

XI. Committee Reports
   a. Executive – None
   b. Finance – None
   c. Social Services – None
   d. Crossroads – Medicare is paying

e. Fundraising - WyoGives July 16 / anonymous donor matching all board donations / market sponsorships and sign-up

XII. Executive Session

a. Ms. Oliva Samson made a motion to enter Executive Session. Mr. Isaac Lloyd seconded the motion. Start: 1855. Discussion occurred. Mr. Sean Michaels made a motion to end Executive Session. Ms. Lois Prickett seconded. Executive Session ended at 19:16.

XIII. For the Good of the Order

XIV. Adjournment of Meeting

a. Mr. Bob Moen made a motion to end the CALC Board Meeting for July 2025. Mr. Sean Michaels seconded. It carried without dissent. The June Board Meeting ended at 1953.

Elyssa Gardner

Board Chair: Elyssa Gardner

Asst. Secretary to the Board: Traci Kyser